

Ballpark Inspection Checklist

Inspector Name: _____

Date of Inspection: _____ Time of Inspection: _____ AM/PM

Weather & General Conditions: _____

Nature of Inspection: Scheduled ___ Non-scheduled ___ Public Feedback ___ Accident/Incident ___

| 1.0 | Parking Area, Access & Signage | Yes | No | N/I | N/A |
|--|---|-----|----|-----|-----|
| 1.1 | Parking Area – in good condition: dry, safe, to grade, clear of debris/litter | | | | |
| 1.2 | Walk-in access – even, grass mowed/trimmed, free of any hazards | | | | |
| 1.3 | Signage – Kiosk, cork board, field numbering, emergency numbering – present & in good condition | | | | |
| 1.4 | Signage to warn players/spectators of hazardous conditions | | | | |
| 1.5 | Flyers/notices posted in inappropriate locations (Note: Repost to cork board if required) | | | | |
| 1.6 | Any new signage required | | | | |
| N/I = Not Inspected N/A = Not Applicable | | | | | |
| Comments & Deficiencies - Reference above section. Include location, action taken and/or action needed: | | | | | |
| | | | | | |
| Urgency of Action (circle): Extreme High Moderate Low | | | | | |
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| | | | | | |
| Urgency of Action (circle): Extreme High Moderate Low | | | | | |

| 2.0 | Infield Playing Surface, Bases, Irrigation | Yes | No | N/I | N/A |
|------|---|-----|----|-----|-----|
| 2.1 | Litter or unsafe debris scattered around infield | | | | |
| 2.2 | Playing Surface – soil too loose to provide good traction, too compact or too abrasive (rocks, etc.) for a safe playing surface | | | | |
| 2.3 | Playing Surface – has low spots, is too wet or drains poorly and is in need of reconditioning or material | | | | |
| 2.4 | Playing surface is free of hazardous lip between the infield and outfield turf | | | | |
| 2.5 | Running paths, batter's box, pitcher's mound have become worn, uneven and need reconditioning or material | | | | |
| 2.6 | Backstop, infield fencing and infield are free of overgrown grass and weeds | | | | |
| 2.7 | Base layout is safe and marking/lime is present | | | | |
| 2.8 | Base ground stakes – level & plumb, secure, safe and in alignment | | | | |
| 2.9 | Base coverings have unsafe rips or gouges or hardware is loose and/or damaged | | | | |
| 2.10 | Home plate – secure, surface is level with surrounding playing surface, corners of plate are flat and free of unsafe wear or gouges | | | | |

| | | | | | |
|------|---|--|--|--|--|
| 2.11 | Pitchers rubber - level & safely secured into the ground, free of wear & gouges | | | | |
| 2.12 | Maintenance equipment (i.e. hand tools or hoses) left on field | | | | |
| 2.13 | Water System - Sprinkler heads, drainage gates, valve boxes – are at grade, have covers, safe condition | | | | |
| 2.14 | Water System – pumps, piping, hydrants and taps are functioning, free of leaks, hoses and mobile sprinklers have been neatly stored | | | | |

Comments & Deficiencies - Reference above section. Include location, action taken and/or action needed:

Urgency of Action (circle): Extreme High Moderate Low

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Urgency of Action (circle): Extreme High Moderate Low

| 3.0 | Outfield Playing Surface, Irrigation | Yes | No | N/I | N/A |
|------|---|-----|----|-----|-----|
| 3.1 | Litter or unsafe debris scattered around outfield | | | | |
| 3.2 | Playing Surface – turf is of uniform and appropriate height and condition; | | | | |
| 3.3 | Field requires aeration and fertilizer | | | | |
| 3.4 | Playing Surface –outfield turf is free of bare spots and low or uneven areas; well drained and free of standing water | | | | |
| 3.5 | Foul lines – skinned foul lines have become rutted and need reconditioning | | | | |
| 3.6 | Outfield fence lines and outfield are free of weeds and grass; outfield fence lines have been weed whipped | | | | |
| 3.7 | No maintenance equipment (i.e. hand tools or hoses) left on field | | | | |
| 3.8 | Water System – Irrigation system comes on during games | | | | |
| 3.9 | Water System – free of leaks, outfield appears to be adequately watered, full coverage of turf | | | | |
| 3.10 | Water System - Sprinkler heads, drainage gates, valve boxes – are at grade, have covers, safe condition | | | | |

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Urgency of Action (circle): Extreme High Moderate Low

| 4.0 | Backstop, Fencing, Gates & Netting | Yes | No | N/I | N/A |
|--|--|------------|-----------|------------|------------|
| 4.1 | Backstop – free of unsafe gaps or bolts/fasteners exposed, fencing and creosote ties are in good condition | | | | |
| 4.2 | Infield fencing – dome caps in place, fence posts/rails are properly secured and in good condition, free of exposed footings, free of loose or broken ties that are sticking up, tension is adequate, free of unsafe gaps under/between fencing sections. | | | | |
| 4.3 | Outfield fencing - dome caps in place, fence posts/rails are properly secured and in good condition, free of exposed footings, free of loose or broken ties or ties that are sticking up, tension is adequate, free of unsafe gaps under/between fencing sections. | | | | |
| 4.4 | Foul-line posts – secure, plumb, free of exposed footings | | | | |
| 4.5 | Gates – easy to open & close, plumb, free of hinge or latch problems | | | | |
| 4.6 | Protective Netting – secure, condition of posts and anchoring is adequate, free of tears or rips in netting or perimeter roping. | | | | |
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| Urgency of Action (circle): Extreme High Moderate Low | | | | | |

| 5.0 | Dugouts, Spectator Area, Outhouses, Concession, Grounds | Yes | No | N/I | N/A |
|------------|--|------------|-----------|------------|------------|
| 5.1 | Dugouts – waste containers are adequate, in place and clean | | | | |
| 5.2 | Dugouts - structure support posts, fencing and roof in good condition | | | | |
| 5.3 | Dugouts – benches, steps, ground surface – in good condition | | | | |
| 5.4 | Spectator Area (bleacher seating) - aligned, free of litter, free of broken or worn benches, guardrails are secure and in good condition, free of exposed nails, screws, splinters | | | | |
| 5.5 | Spectator Area – free of litter and weeds, walking surfaces are even and accessible, free of hazards | | | | |
| 5.6 | Spectator Area – waste containers are adequate, in place and clean | | | | |
| 5.7 | Port-a-Potties – secure, cleaned, empty or low level, toilet paper stocked | | | | |
| 5.8 | Port-a-Potties – in need of septic pump-out | | | | |
| 5.9 | Concession – access to upper level is restricted and signed as being ‘closed’ | | | | |
| 5.10 | Concession – appliances operational & clean, sink clean, floor swept, counter surfaces clean, cleaning supplies are stocked | | | | |
| 5.11 | Overall appearance of grounds is acceptable or better | | | | |

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6.0 Miscellaneous

Number of users observed at park during inspection:

Have there been any accident/incident reports since the last inspection?

Items to communicate between RDEK, Stakeholders, Contractor & User Groups:

Additional questions, comments, concerns from inspector:

Signed: _____

Date: _____